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SUPPLY DIVISION WEEKLY REPORT
PERIOD ENDING 5 APRIL 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

Negative.

II. Items or Events of Major Interest that have Occurred
During the Preceding Week:

A. Assistance to Systems Support Center:

Chief, Systems Support Center, OG, OSO expressed his appreciation to Supply Management Branch personnel for their assistance in expediting documentation to Procurement Division on one of his requirements. The assistance rendered by delivering the requisition to Procurement Division by noon, 28 March, enabled the procurement officer to process the order in time to save

offered as a discount by the vendor,

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B. Customer Services - Monthly Statistics

For the month of March, statistics on various types of customer services are as follows:

Cables Prepared-----9

Requests for Status-----657

Telephone-----475

Memo-----172

Walk-ins----- 10

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Requisitions Prepared-----100
 Action cable conversions----45
 SPB cable conversions-----20
 SPB letter requests-----18
 Call-ins----- 7
 TM requisitions-----10
 Vendor Calls-----154
 System Updates----- 94
 FARS Review-----306
 Forms 1931 Prepared----- 7
 Forms 1598 Prepared----- 63

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C. Slow and Non-Moving Items -- Commodity Team C:

A listing of slow and non-moving materiel in Commodity Classes 7510, 7520, and 7530 (administrative type items) has been compiled from the Inventory Control System. The list contains items for which there were no issues for at least two years. The list is being forwarded to the Headquarters Building Supply Branch/LSD for their review and possible use prior to any disposal action being taken.

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D. Replacement of Delta Data 5260 Terminals in Supply

Division: In response to the Office of Logistics' (OL) expressed concern over poor GIMS II system response, a representative of the Production Division, Office of Data Processing (ODP/PD) visited Supply Division on 29 and 30 March. He explored a number of areas where improvements might be made to enhance system response, but which would require further research prior to ODP making any firm

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recommendations for change. It is expected that these ideas and proposals will be fully detailed in the ODP response to OL's memorandum dated 1 March 1983, which outlined some of the problems OL is experiencing with various interactive data systems on GIMS II. However, the ODP representative did suggest that OL take prompt action to seek assistance in replacing its older model 5260 Delta Data terminals with the improved Delta Data 7260 terminal as the newer terminal is apparently able to independently recover from some of the types of line interference we are encountering. 25X1

Accordingly, OL/SD has requested that OL/P&PS/SAB take action to request that ODP replace seven Supply Division Delta Data model 5260 terminals with model 7260 terminals as part of the ODP controlled Agency-wide program to replace outdated terminal hardware. 25X1

E. Publication of the Supply Catalog:

Supply Management Branch (SMB) has extracted data from the Inventory Control System (ICS) in order to prepare the semi-annual materiel catalog. The catalog will be finished and ready for distribution to customers in the Headquarters area and overseas during the week of 4 April 1983. 25X1

III. Significant Events Anticipated During the Coming Week:

Negative. 25X1

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